

Local Strategic Partnership Advisory Group Meeting

Friday 2nd July 2010 – Boardroom Wigan Investment Centre

Present: Janice Barton (Chair in absence of Steve Peddie)
Lisa Beckett
Robert Lomas
Tony Dann
Patricia Evans
Lynn Kay

Apologies: Susan Gambles
Stuart Cowley
Trish Anderson
Steve Peddie
Paul Petrykowski
Peter Burt
Simon Dale
Neil Fearnley
Steve Normington
Peter Layland

1) **Notes of meeting held 28 April 2010:** All agreed.

2) **Integrated LSP Plan:**

- a) **Feedback from LSMG and LSP Board:** LK informed members that both the LSMG and LSP Board had agreed to the new cycle of business for the LSP as outlined in the LSP Plan. Implementation of 1sy cycle of business will commence at LSP Board 12th July 2010.
- b) **LAA Performance Follow Up:** LK informed members that Partnership Lead officers will report to LSMG meeting 9th July 2010 on the LAA performance targets that had been highlighted at risk of underperforming.

c) **Role of LSP Advisory Group:**

The Advisory group were asked to consider their renewed roles & responsibilities outlined in the LSP Plan with a view to agreeing initial actions that would support overall improvements. It was agreed that to ensure the group fulfil their main role which is to: Oversee and co-ordinate the efforts of the x 4 Thematic Partnerships; is carried out the following issue needs clarification:

- d) **Advisory Group Membership:** The role of the Advisory group is key to implementing the LSP Improvement Plan and there needs to be better clarity and consistency over membership, support and attendance to this group.

Action - Partnership lead officers to nominate a deputy officer/partner who would attend in their absence and who has the authority to ensure any actions and recommendations are taken forward. This would be vital to ensure continuity of business between LSMG, LSP Board and Thematic Partnerships.

Future Work planning – LSP Improvement Plan:

Acknowledgement was given to each of the LSPAG areas of responsibility outlined in the Improvement Plan. The group agreed to focus work in the short term around the key areas below. Addressing these key areas at future meetings would enable a better consistency of the business activities across the LSP:-

1) Leading and co-ordinating the commissioning activities across the LSP:

Action: Template for Thematic Partnership commissioning activities to be provided by lead officers to include key objectives and priority areas. Template should also summarise performance issues and evidence of needs assessments. This will enable LSP Advisory Group to:

- Provide a scrutiny/advice role to partnerships to support cross cutting partnership issues and highlight areas of possible duplication of commissioning.

2) Provide Scrutiny & Challenge of Partners Performance

Action: Advisory group to be provided with a clear overview of current performance management/reporting across the LSP.

This will help the group to:

- Assess what is being achieved through performance measures
- Provide support/advice to relevant partnerships
- Decide and communicate to LSMG what needs to be done
- Ensure information about performance is reaching right people at the right time so decisions are made and action taken.

3) Take the lead on communication on all aspects of the LAA and Community Strategy

Action: Group will refresh LSP Communications Plan to:-

- Ensure consistency of key messages across LSP
- Ensure consistency of Wiganlife partnership branding/styles
- Continue to promote and highlight all partnership and township successes/achievements

4) Support Development of 3rd Sector

Action: Advisory group to be provided with overview of current work from 3rd sector committee. This will enable the Advisory group to:-

- Assess what is being achieved
- Support areas of development
- Provide recommendations that support existing 3rd sector improvement plan.

PRG Revenue Update: LK updated members on the current status of the PRG projects. Monitoring forms had been received evidencing the progress and achievements to date of the following projects:

Cultural Olympiad

AWARM

Heart of Wigan

Response to Alcohol

Housing Challenge Interventions

LK pointed out to members that to date only £2,400 of funding had been drawn down from the allocated funding. AWARM and Heart of Wigan have raised invoices to their allocated amounts of £50,000 as these projects are underway and

beginning to deliver outcomes. These will be processed through designated Revenue cost codes.

In light of the council cabinets (1st July) decision to assess all funding streams, it may be likely that the Revenue funding could be affected. It is imperative that the nominated leads provide detailed evidence of the project status especially in the improvement of underperforming areas as was agreed at January meeting.

It was noted that CYPF Family Interventions project may now not go ahead due to current service implications and timescales of delivery. Lynn highlighted concerns about the projects that had not commenced as these were in danger of not meeting proposed timescales outlined in original bids and therefore may be at risk.

PRG Capital – Big Reward: As for reasons stated above the scheme has been put on hold.

Any other businesses: None

Date and time of next meetings - Please note:

- Friday 3rd September 9am – Conference Room 1 Progress House
- Friday 15th October 9am – Committee Room B Wigan Town Hall
- Friday 10th December 9am – Conference Room 1 Progress House